



Application for Employment

Support Staff Application

Please complete all information to the best of your ability. To give equal employment and advancement opportunities to all people, employment decisions at FCA are based on each person's performance, qualifications, and abilities. FCA prohibits discrimination on the basis of race, color, sex, national origin, age, disability, or veteran status. As a faith-based institution, the school reserves the right to use religion and biblical application as a hiring and evaluation criterion, as permitted by law and consistent with the overall mission of the school.

EMPLOYMENT APPLICATION

Date of Application: _____ Date of Availability: _____

Full Name: _____

Address: _____

Phone: _____ Email: _____

Position Applying For: _____

Are you authorized to work in the United States: Yes ____ No ____

Are you 18 years of age or older? Yes ____ No ____

Have you ever been convicted of crime? Yes _____ No _____

Are you, or have you ever been, a certified teacher? Yes _____ No _____

If yes, please list certification type, state, organization, subjects, grades, and expiration dates, and reasons for lapsed certification.

Please list any other certifications or credentialing you hold.



EDUCATION

High School: _____ City/State: _____

Date of Attendance: _____ Date of Graduation: _____

High School: _____ City/State: _____

Date of Attendance: _____ Date of Graduation: _____

Favorite High School Subject: _____

College: _____ City/State: _____

Date of Attendance: _____ Did you graduate: Yes ____ No ____

Major: _____ Minor: _____

Degree: _____

College: _____ City/State: _____

Date of Attendance: _____ Did you graduate: Yes ____ No ____

Major: _____ Minor: _____

Degree: _____

Favorite College Subject: _____



EMPLOYMENT HISTORY

Please list all past employment information from the last 10 years, including any gaps, in order from most recent. Feel free to attach additional sheets of paper if needed.

Date of Employment: _____ to _____

Company: _____ Phone: _____

Supervisor: _____ Email: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Date of Employment: _____ to _____

Company: _____ Phone: _____

Supervisor: _____ Email: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Date of Employment: _____ to _____

Company: _____ Phone: _____

Supervisor: _____ Email: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Please describe any other experience that you may have that would be relevant to the job for which you are applying.

SPIRITUAL BACKGROUND

Current Church: _____ Pastor: _____

Denomination: _____ Are you a member: Yes ____ No ____

Dates of Attendance: _____ to _____

Pastor/Church Leadership Reference:

Name: _____ Phone: _____

Email: _____

List any volunteer/leadership positions held: _____

Please give a brief summary of your Christian testimony. (Family church history, baptism, etc.)

Describe your current relationship with the Lord.

Define what the Bible is and what it means to you.

How would you explain Salvation?

What is your favorite Bible verse or story? Why?

Statement of Philosophy

The educational philosophy of Faith Christian Academy is based on a God-centered view of truth and man as presented in the Bible. The purpose of the school is to raise up Jesus Christ as the standard of excellence in education and the student's identity in Christ as the foundation of his spiritual, mental, physical, and social development.

The authority for such an education comes both from God's command and from the fact that parents are responsible for the total education and training of their children. At the parents request, FCA becomes a partner in giving this education.

___ I understand and agree with the Faith Christian Academy Statement of Philosophy.

REFERENCES

Please list 2 professional and 1 personal reference below

Name: _____ Relationship: _____

Phone: _____ Email: _____

Name: _____ Relationship: _____

Phone: _____ Email: _____

Name: _____ Relationship: _____

Phone: _____ Email: _____

List any additional information that you would like to present regarding your candidacy for employment.

DISCLAIMER and SIGNATURE

I understand that this employment application and any other Faith Christian Academy documents are not promises of employment. I understand that any employment at FCA is at-will. I understand that, if hired, I can terminate my employment at any time with or without cause. I understand that if hired, FCA can terminate my employment at any time with or without cause.

I agree that the the information given by me on this application, background screening application, and during the interview process is true and complete in all respects, and I agree that if the information is found to be false, misleading, or unsatisfactory in any respect (according to the judgement of the school) that I will be disqualified from consideration for employment or subject to immediate dismissal.

Signature: _____ Date: _____